

SaintA and Capitol West Academy Employee Scholarship
Recommendation Letter Questionnaire

***Please print, complete and submit to recommender at least 5 business days
prior to the date letter of recommendation is needed.***

The information you provide in this questionnaire will help your SaintA or Capitol West Academy colleague in writing your employee scholarship recommendation. Please answer the questions thoroughly so the leader can provide you with a thorough and impactful recommendation.

Applicant Name:

Degree Pursuing

What degree are you pursuing and how do you see it impacting your work at SaintA, Capitol West Academy, and/or the community you live and work in?

Challenges or obstacles

What challenges or obstacles have you encountered while pursuing your education goals?
How have you overcome those obstacles?

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Recommender Name:

Achievements

What are some professional achievements that the employee scholarship candidate has made while at SaintA or Capitol West Academy that you are aware of?

Strengths

What are some of the employee's strengths that you've identified while they have been working at SaintA or Capitol West Academy?

Impact

How do you see the employee scholarship and the candidates education impacting their work at SaintA, Capitol West Academy, and/or the community they work or live in?